

November 28, 2005

**Corrections Needed to Federal Fund Cash Cleansing Database
(ProjCash3 or ProjCash3_97)**

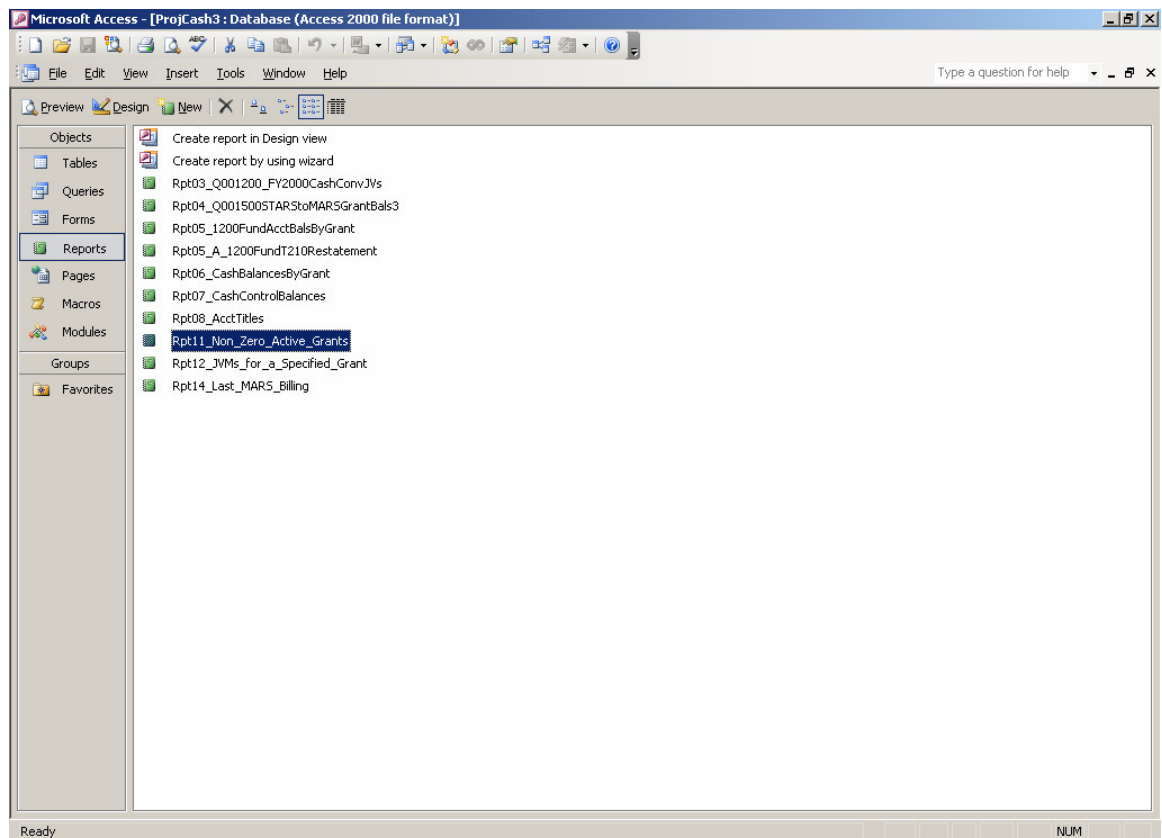
Rpt11_Non_Zero_Active_Grants was displaying some values in “Out-of-Balance Amount” in scientific notation. These are very small values, less than 1¢, which are the result of displaying a calculated value. This has been corrected in the databases on the eMARS Web site.

You have two choices to overcome this problem:

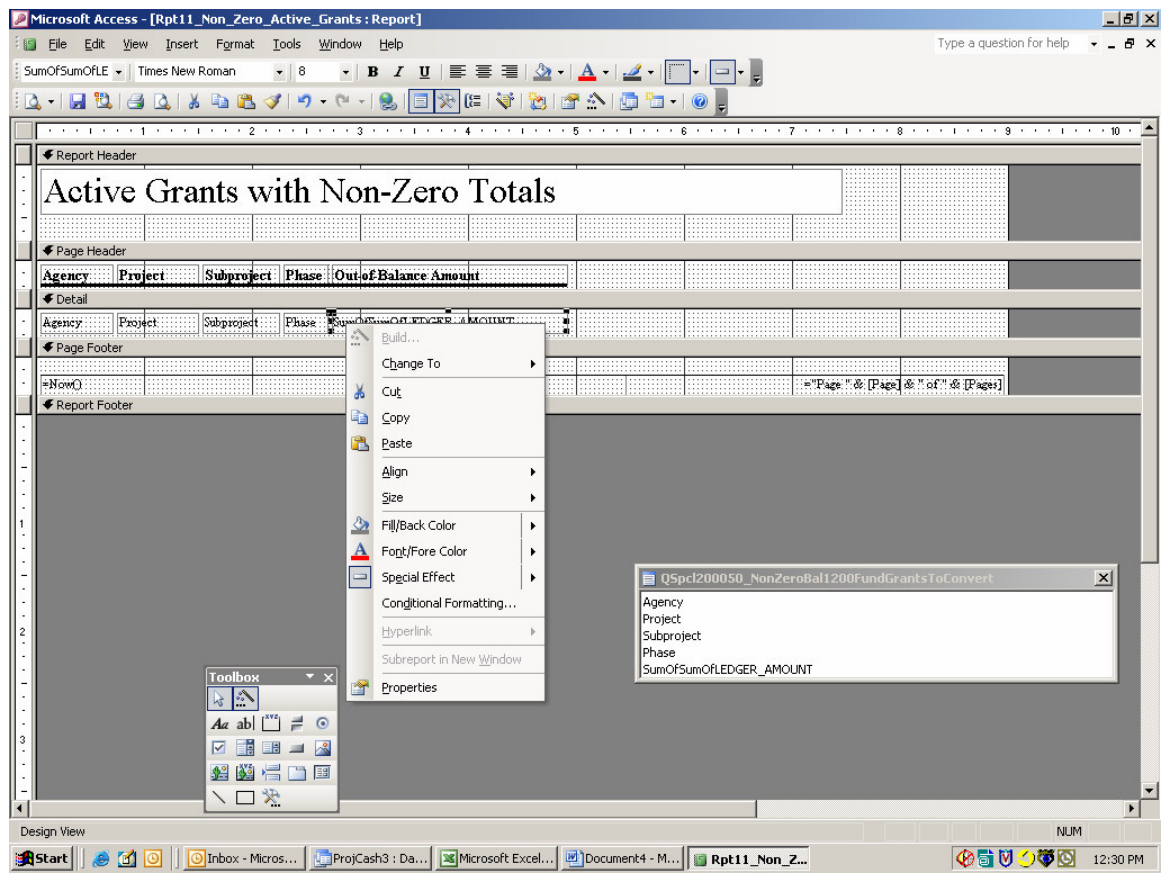
- You may download the database from the eMARS Web site again. If you choose this alternative, you will lose data you have entered into the T_GrantsToConvert table, which will require you to re-enter those records. If you have already submitted your T_GrantsToConvert data to the eMARS Project Team, you will not have to resubmit it as a result of choosing this alternative.
- You may make the necessary changes in your copy of the database. There are two changes needed, which are described below.

1. Fix the report.

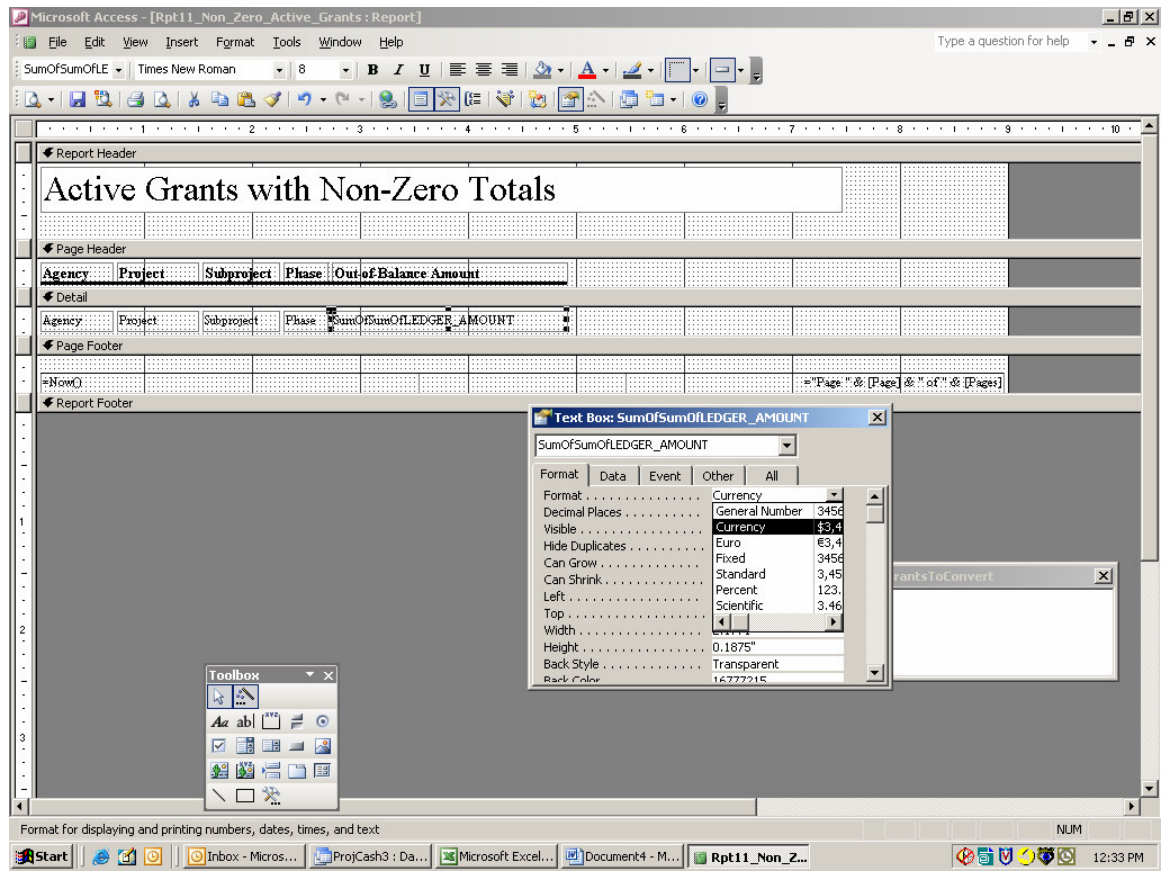
- a. Click on the report (Rpt11_Non_Zero_Active_Grants) to highlight it.



- b. Click on the design icon. The report will open in design view.

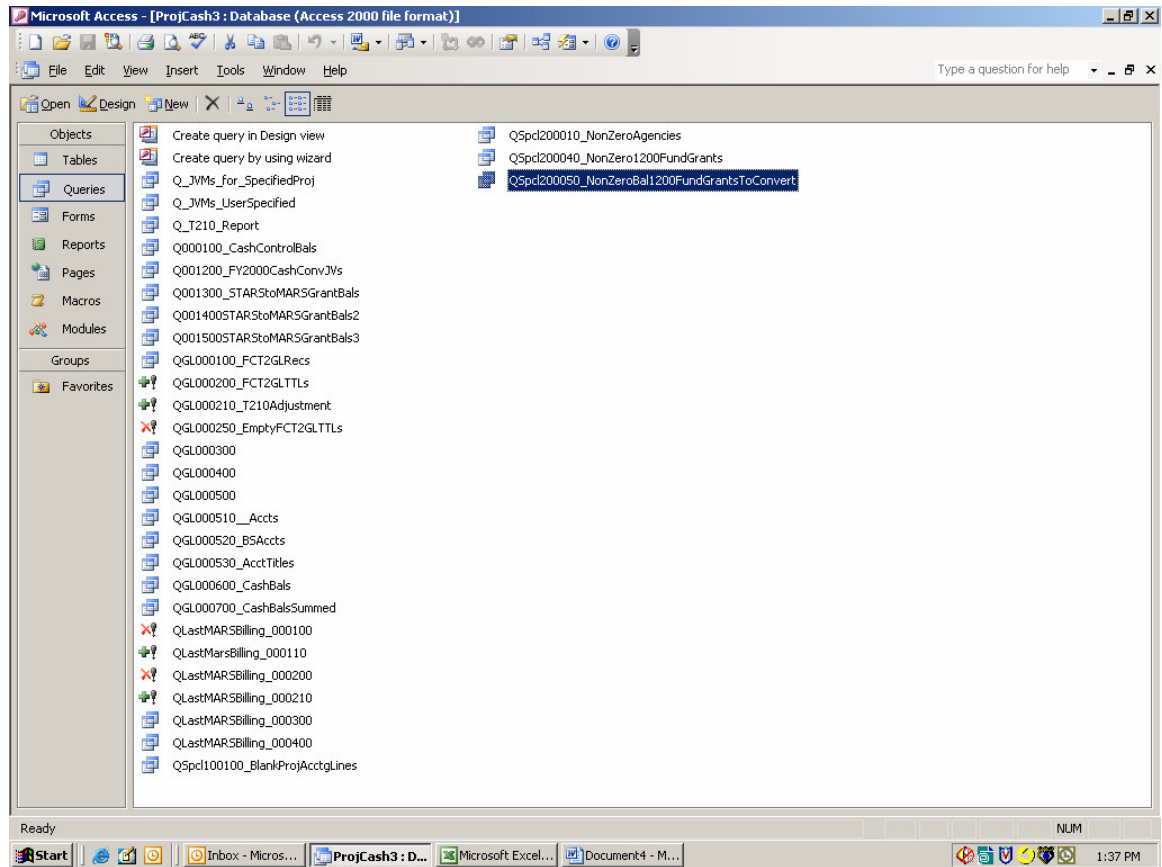


- c. In the Detail section, right-click on the SumOfSumOfLEDGER_AMOUNT field, and select properties from the pop-up menu.

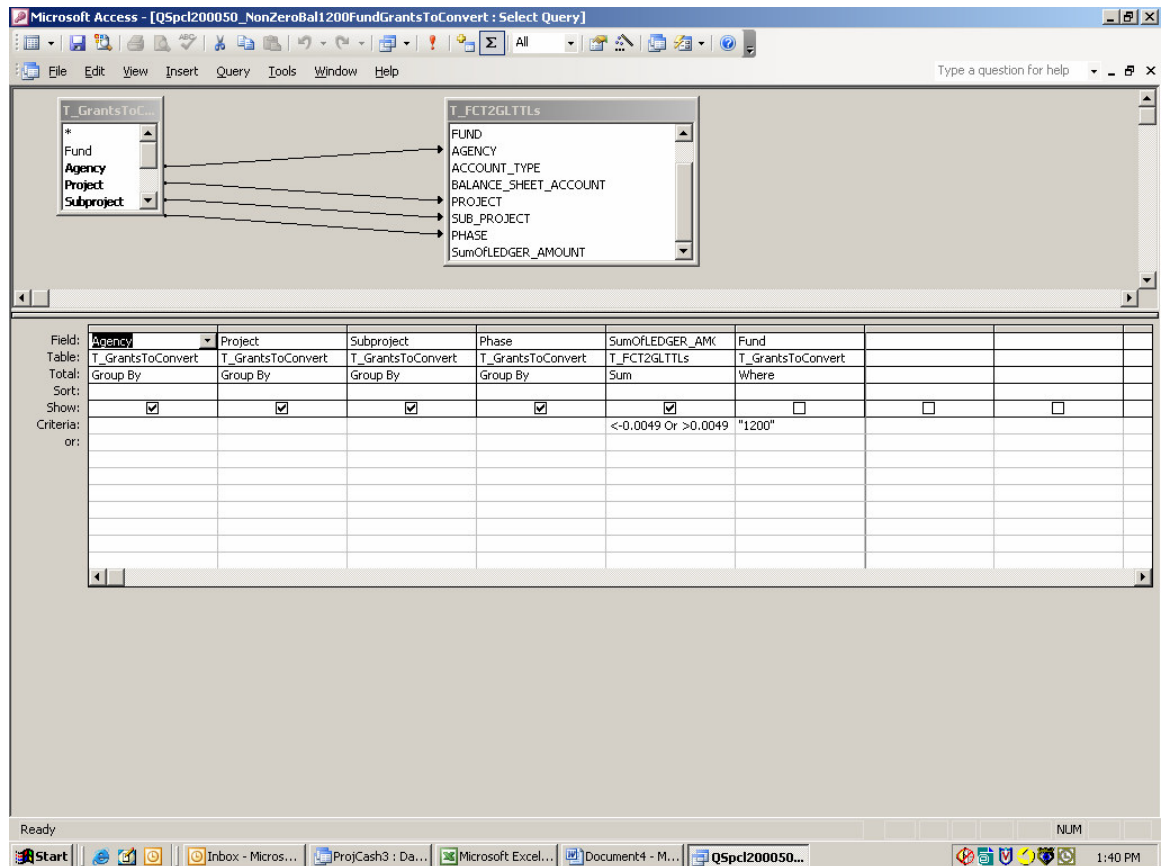


- d. Click on the Format Tab to select it.
- e. Click in the Format field of the Properties box. Then click on the down-pointing triangle, and select "Currency" from the available choices.
- f. Click the Save icon. Close the Design View.

2. Fix the query the report uses.
 - a. Click on the QSpcl200050_NonZeroBal1200FundGrantsToConvert query to highlight it.



- b. Click on the Design icon. The query will open in design view.



- c. In the Criteria row of the fifth column labeled SumOfLEDGER_AMOUNT, enter, excluding the quotes, "< -0.0049 or > 0.0049."
- d. Click on the Save icon. Close the query.